## Check points while Availing Reimbursement facility

- Provide the intimation of the hospitalisation to your TPA within 24 hours of the hospitalisation through online registration/mail/on call.
- Submit your claim documents within the stipulated time frame mentioned in the policy by insurance companies.
- Submit the documents as per the checklist provided by your TPA or insurer.
- Submit all your hospitalisation documents in original to your TPA & keep a copy with you for future reference.
- Do not forget to get the acknowledgement for the submitted documents.
- Make sure you are availing the room category or other benefits as per your available eligibility, which would save your money on Proportionate deductions.
- Make sure your bill is as per the commitment given by the hospital & not inflated. (Just because you are going to claim it from the insurance company), as it may reflect negatively on your sum assured & your subsequent renewals.
- Collect the paid receipts for all the bills paid by you from the hospital or from the consultants & submit the same in original to your TPA for processing.
- Check your balance sum assured periodically to know your remaining eligibility with the insurer.
- Do respond to the queries raised by the TPA or insurer within stipulated timeline to avoid further delay in claim settlement.
- 11. If you have any queries related to your claim settlement, do get it cleared from your TPA.